



December 3-5, 2019

Sheraton, Keystone at the Crossing, Indianapolis

Exhibit Booths

BOOTH RESERVATIONS WILL OPEN ON SEPTEMBER 10TH FOR ASSOCIATE MEMBERS WITH CURRENT MEMBERSHIP

We have six choices of Exhibit Booths at different prices. Booths will open from 3:00pm – 6:00pm on Tuesday, December 3rd and during breakfast (8:00 – 9:00am) and lunch (12noon-1:30pm) on Wednesday, December 4th.

Booth pricing includes registration fee for one attendee.

- 1. 8' Standard Booth for \$710:** These booths are in the center of the Exhibit Hall. **C**
- 2. 10' Standard Booth for \$785:** This is the standard booth around the perimeter of the Exhibit Hall. **B**
- 3. Plaza Foyer Booth for \$885:** These PRIME booths are outside the main Exhibit Hall. **A**
- 4. 8' Premium Booth for \$760:** These booths are exhibit hall corners OR PRIME location in Lunch room/Reception area. **E**
- 5. 10' Premium Booth for \$835:** These booths are in PRIME locations within the exhibit Hall. **D**
- 6. Equipment Parking for \$750:** This area is in the front of the Hotel by the entry. Equipment may be parked and displayed.
Note: Location reservations will need to be confirmed with Hotel Staff Prior to arrival by contacting Ashlee Snyder at 317-574-6712 or ashlee.snyder@sheratonindianapoliskeystone.com.

Register for an exhibit booth(s) with your online registration and indicate your 1st through 4th choices. If those booths are unavailable, we will assign the booths on a first-come, first-serve basis, so register early. Please remember the following:

- Major Sponsors get to retain their booth from last year; and so noted on the enclosed floor plan
- If the size of Booth you requested has sold out, we will contact you.
- The booths come draped, with table and chair furnished. All additional needs are available from the Decorator. You will need to order electric from the Sheraton. See our website for link.
- If we do not have your booth registration in by November 8th, we cannot guarantee the Conference Program will include your listing.
- All Exhibit booths must open and close at the designated times and must be "manned" at all times during the exhibit hours
- Failure to follow requirements may affect your ability to reserve a booth.
- Additional attendees may register at a cost of \$270 (early bird discount of \$25)

BOOTHS ALWAYS SELL OUT, SO REGISTER EARLY!

All company representatives in a Hospitality Room, Reception Event or Exhibit Booth must be registered for the Conference.